



As we transition to ADP (our new payroll/benefits system) for insurance matters, we are required to collect Social Security Numbers for all dependents (children and spouses) as well as wedding dates for employees that are married.

Please complete the form below, print and return to Human Resources as soon as possible.

If you have questions or concerns please contact Human Resources.

Employee – Dependent Information

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| Employee Name: | | PeopleSoft Emp. ID |
| Dependent Name | Dependent SS# | |
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| Date of marriage: | | |