



Mandatory Student Fee Participation Form

In February 2000, the Board of Regents amended Section 705.5 of the Policy Manual to expand student involvement in the review of mandatory student fees. According to the amended policy:

Proposals to increase mandatory student fees and proposals to create new mandatory student fees, submitted by an institution, shall first be presented for advice and counsel to a committee at each institution composed of at least 50% students. Students shall be appointed by the institution's student government association. All mandatory student fees collected by an institution shall be budgeted and administered by the president, using proper administrative procedures, which include the advice of an advisory committee composed of at least 50% students. Students shall be appointed by the institution's student government association. All payments from funds supported by student mandatory fees shall be made according to Board of Regents approved business procedures and the appropriate business practices of the institution.

The new policy, therefore, requires that:

- (1) The mandatory student fee request and budget for all mandatory student fees (existing) must be presented to an institutional committee.
- (2) 50% of the committee shall be students appointed by the student government association.
- (3) The institutional committee shall serve in an advisory and counseling capacity.
- (4) Approval of the committee is NOT required for review of the fee request by the Board of Regents Central Office. However, no fee request will be reviewed without a completed and signed form.

Please complete the form below along with each (1) request for a new or an increase to a current mandatory student fee, and (2) budget for a current mandatory student fee.

Institution:		Name of Applicable Fee:			
Indicate action item:		<input type="checkbox"/> New Fee or Fee Increase	<input type="checkbox"/> Budget for Current fee		
Committee Name:		Vote Date:	Vote Results:		
	Name of Committee member	Affiliation (Faculty, Staff, Student)	Yes	No	Abstain/Absent
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
		Total			

Signed: Committee Chair

Date

Chief Business Officer

Date